

Schedule “A” for PHYS2380, Winter 2017 Term.

Section (a): List of academic support available to students

Writing and Learning Support

The Academic Learning Centre (ALC) offers services useful for a variety of students. The ALC offers learning specialists that can discuss time management, learning strategies, and test-taking strategies. The ALC also offers Supplemental Instruction (SI), which is a peer supported study group for courses that students have typically found difficult. In SI, students can ask questions, compare notes and solve practice problems in a group.

In addition to these services, writing tutors are also available who can give feedback in regard to the writing process at any stage of preparing a written assignment. To meet with a writing tutor, reserve an appointment a few days before your paper is due to include the tutor’s feedback.

These ALC services are free for all University of Manitoba students. Additional details can be found at the ALC website,

<http://umanitoba.ca/student/academiclearning/>

The ALC can be contacted by calling 204-480-1481 or by visiting their office in room 201 of the Tier Building.

University of Manitoba Libraries (UML)

A library liaison can answer questions about managing citations, locating resources and any other questions regarding the research process. Liaisons can be contacted by email or phone and are available to meet in person. Library liaisons are available at 19 University Libraries, located across the Fort Garry and Bannatyne campuses as well as in many Winnipeg Hospitals. The following links contain additional details:

Library liaisons are listed below

Listed by subject: <http://bit.ly/WcEbA1>

Listed by name: <http://bit.ly/1tJ0bB4>

OPUS Tutoring Service

The Organization of Physics Undergraduate Students (OPUS) offers study-support and tutoring for physics courses in Room 114 of the Allen Building. More information is available below at the OPUS website,

<http://www.physics.umanitoba.ca/undergraduate/OPUS/tutoring.htm>

Section (b): Statement regarding mental health

The Mobile Crisis Service can be contacted for 24/7 mental health support at 204-940-1781.

Student Counselling Centre

The Student Counselling Centre (SCC) can be contacted if you are concerned with any aspect of your mental health, from anxiety, stress and depression to help with relationships or any other life concerns. The SCC offers crisis services and individual, couple and group counselling. The SCC can be reached at:

<http://umanitoba.ca/student/counselling/index.html>

474 University Centre or S207 Medical Services

204-474-8592

Student Support Case Management

A Student Support Intake Assistant can assist with concerns about yourself or another student if you don't know where else to turn. The Student Support Case Management (SSCM) team can direct you to both on and off campus resources, provide safety planning and conduct educational workshops. In addition to consultation the SSCM can also provide referral to the STATIS threat assessment team.

More information about meeting with a Student Support Intake Assistant is available at

<http://umanitoba.ca/student/casemanager/index.html>

520 University Centre

204-474-7423

University Health Service

University Health Service (UHS) offers a full range of medical services to students, including mental health problems and psychiatric consultation. More details of the services UHS provides can be found at

<http://umanitoba.ca/student/health/>

104 University Centre, Fort Garry Campus

204-474-8411 (Business hours or after hours/urgent calls)

Health and Wellness

Health and Wellness Educators are available to provide information on a variety of health topics including physical and mental health concerns, alcohol and substance abuse issues and sexual assault.

More information about Health and Wellness Educators can be found at

<http://umanitoba.ca/student/health-wellness/welcome.html>

or contact

Katie.Kutryk@umanitoba.ca

469 University Centre

204-295-9032

Live Well @ UofM

For a summary of the health and wellness resources available on campus, visit the Live Well @ UofM site:

<http://umanitoba.ca/student/livewell/index.html>

Section (c): Notice with respect to copyright

All staff and students are required to obey Canada's *Copyright Act*, intended to preserve user rights for educational purposes and the rights of content creators. More information can be found at the University of Manitoba copyright office, <http://umanitoba.ca/copyright>

Section (d): University and unit policies and procedures

Your rights and responsibilities

As a student at the University of Manitoba, you should be familiar with the policies and procedures of the University and the procedures and regulations of your specific faculty, college or school. One source of information can be found in the Academic Calendar, in the sections *University Policies and Procedures* and *General Academic Regulations*.

<http://umanitoba.ca/student/records/academiccalendar.html>

The following information is emphasised:

Your instructor can answer questions about your grades. There is a procedure for term work and grade appeals. You have the right to access your final examination scripts. See the Registrar's Office website below for more information including grade appeal deadlines and the appeal form:

<http://umanitoba.ca/registrar/>

You are expected to know the regulations regarding Academic Integrity. Consult the course syllabus or ask your instructor for more information about demonstrating academic integrity in your course work. For more details, tools, and support, visit the Academic Integrity Site and view the Student Academic Misconduct procedure for more information:

<http://umanitoba.ca/academicintegrity/>

You have the right to be treated with respect and are expected to conduct yourself in a respectful manner. Policies regarding the respectful work and learning environment of the University are available in the links below.

Respectful work and learning environment:

http://umanitoba.ca/admin/governance/governing_documents/community/230.html

Student Discipline:

http://umanitoba.ca/admin/governance/governing_documents/students/discipline/531.html

Violent or Threatening Behaviour

http://umanitoba.ca/admin/governance/governing_documents/community/669.html

There is a policy that provides information about support available to those who disclose a sexual assault, and outlines a process for reporting. The Sexual Assault policy, along with additional information and resources can be found at the following sites:

Sexual Assault Policy:

https://umanitoba.ca/admin/vp_admin/ofp/ohrcm/rwle/6094.html

Sexual Assault site:

<http://umanitoba.ca/student/sexual-assault/>

The following sites review the rights and responsibilities regarding the Intellectual Property policy:

[http://umanitoba.ca/admin/governance/media/Intellectual_Property_Policy - 2013 10 01.pdf](http://umanitoba.ca/admin/governance/media/Intellectual_Property_Policy_-_2013_10_01.pdf)

For information specific to your academic program, read the regulations that are relevant to your particular faculty/college/school at

<http://umanitoba.ca/faculties/>

If you have questions regarding an academic program and its regulations, contact an Academic Advisor through the following link:

http://umanitoba.ca/faculties/afs/student/academic_advisors.html

Student Advocacy

If you want to know more about your rights and responsibilities as a University of Manitoba student, have questions about policies or procedures, and/or want support in dealing with academic or discipline concerns, contact Student Advocacy:

<http://umanitoba.ca/student/advocacy/>

520 University Centre

204-474-7423

student_advocacy@umanitoba.ca

Undergraduate students can find the policies regarding academic matters and assistance specific to the Faculty of Science through the following link:

<http://umanitoba.ca/faculties/science/undergrad/index.html>